



**VIVEKANANDHA**  
**COLLEGE OF ENGINEERING FOR WOMEN (AUTONOMOUS)**  
Approved by AICTE, New Delhi, Affiliated to Anna University, Chennai.  
Elayampalayam, Tiruchengode – 637205.

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## **Admission and Scholarship Policy**

### **1. Purpose:**

To ensure a transparent, fair, and inclusive admission process and to provide financial assistance to deserving and meritorious students, especially women from rural and economically weaker sections, to promote equal access to quality technical education.

### **2. Policy Statement:**

The college is committed to providing value-based education in engineering and technology to all eligible students while ensuring inclusivity and equal opportunity.

The admission process shall be merit-based, transparent, and in accordance with statutory and regulatory norms, and the scholarship schemes shall aim to support students financially and academically to achieve excellence and empowerment.

### **3. Objectives:**

- To follow a transparent and merit-based admission process in accordance with government and university guidelines.
- To encourage rural women to pursue higher technical education by offering various scholarships and support mechanisms.
- To ensure financial inclusion so that no eligible student is deprived of education due to economic constraints.
- To recognize and reward academic excellence, talent, and social commitment.

### **4. Admission Policy:**

#### **a) Eligibility and Regulations**

- Admissions shall be conducted as per the guidelines of AICTE, DOTE, and affiliating University (e.g., Anna University).
- Admission categories include:
  - **Government Quota** (through centralized counseling – TNEA)
  - **Management Quota** (as per Government-approved norms)

- **Lateral Entry** for diploma holders (direct admission to 2nd year)

## **b) Admission Process**

- Follows strict transparency as per state and university regulations.
- Merit-based selection using qualifying examination marks/rank.
- Reservation policies shall be implemented as per Government norms (SC/ST/OBC, etc.).
- Admission notifications shall be publicly announced through college website and prospectus.

## **c) Counseling and Support**

- Pre-admission counseling for students and parents to guide on course selection, career goals, and financial aid.
- Help desks and student service cells to assist with documentation, online registration, and fee payment.

## **5. Scholarship Policy:**

### **a) Types of Scholarships**

#### **1. Government Scholarships**

- SC/ST, BC/MBC, and Minority scholarships (as per Tamil Nadu Government norms).
- Post-Matric Scholarship for economically weaker students.
- Central Government schemes like AICTE Pragati Scholarship for girl students.

#### **2. Institutional Scholarships**

- Merit Scholarships for top-performing students in academics.
- Rural Upliftment Scholarships for deserving rural women from low-income families.
- Sports and Cultural Scholarships for outstanding achievements.
- Need-based Financial Assistance for students facing financial hardship.

#### **3. Private / Endowment Scholarships**

- Donations or endowments from alumni, philanthropists, and CSR funds.

## **6. Scholarship Selection Criteria:**

- Based on academic performance, family income, and student conduct.
- A Scholarship Committee shall verify applications, supporting documents, and eligibility.
- Preference given to rural women students and first-generation learners.
- Renewal of scholarships is contingent upon maintaining minimum academic standards and regular attendance.

## 7. Roles and Responsibilities:

Stakeholder	Responsibility
Management	Approves and allocates scholarship funds
Principal	Oversees implementation of admission and scholarship policy
Admission Committee	Conducts counseling, verifies eligibility, and ensures fair admission
Scholarship Committee	Screens applications, maintains transparency, and monitors fund disbursement
Accounts Section	Maintains records of scholarships and financial assistance
Students	Submit required documents and maintain academic discipline

## 8. Monitoring and Review:

- The IQAC and Admission & Scholarship Committee shall review the implementation annually.
- Statistical reports on admissions, gender ratio, and scholarship distribution will be maintained for NAAC/NBA documentation.
- Feedback from students and parents will be analyzed for continual improvement.

## 9. Review and Revision:

The policy shall be reviewed annually or as per changes in government or university regulations. Revisions shall be approved by the Governing Body on the recommendation of the IQAC and Admission Committee.

## 10. Conclusion:

This Admission and Scholarship Policy ensures equity, transparency, and inclusiveness in the admission process while supporting rural women and meritorious students through various scholarship schemes. It aligns with the institution's mission to provide value-based, accessible, and empowering technical education to all.

  
**Principal**

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